



Our mission is to coalesce, inspire, and support the Head Start field as a leader in early childhood development and education.

National Head Start Conference

Dear _____,

This is a request for permission and funding to attend the 2025 [National Head Start conference](#) in Columbus, Ohio, from May 19 - 22 2025.

Here is why I am interested in attending and why I believe it will be valuable to both our program and to my own professional development:

- As NHSA's largest national conference, this event is devoted to all things Head Start. The conference brings the Head Start community together for a week of sharing knowledge, networking with peers, and celebrating achievements.
- There will be over 120 sessions! Here is the [full agenda](#).
- All sessions were selected and reviewed by professionals in the Head Start and Early Head Start community. You can see the growing list of presenters [here](#).
- This will be a unique opportunity for me to network on behalf of our program and bring home meaningful insights and success stories from Head Start and Early Head Start centers all over the nation.
- Most session presenters provide handouts with valuable information and recommendations. I can bring these home and share them with other staff.
- Not to mention the EXPO, which will be filled with Head Start vendors and it will showcase diverse resources and tools.

Here is a breakdown of what it would cost for me to attend:

Registration Rate: \$ _____ (NHSA Member Super Early Bird Rate - \$605 NHSA Member Early Bird Rate - \$725, NHSA Member Regular Rate - \$845, NHSA Member On-Site Rate - \$965, Regular Rate - \$1,015)	Hotel: \$154 - \$225* *Taxes + additional fees not included. Special discounted rate available until April 28, 2025. Transportation: \$ _____ Per Diem: \$ _____
TOTAL: \$ _____	

And [here's the conference website](#). The conference hotels have a special discounted rate, which expires on April 28, 2025.

Thank you in advance for considering my request. I look forward to hearing your thoughts.

Sincerely,
